

Royal Clarence Marina Residents Association- Constitution

1. **NAME**

The name of the Association shall be the **Royal Clarence Marina Residents Association** hereinafter called "The Association".

2. **OBJECTS**

The objects of the Association, which shall be apolitical and non-sectarian shall be:

- a. To watch, protect and further in every legitimate manner the general interests of the residents of Royal Clarence Marina and to organise and promote united action for this purpose.
- b. To advocate and encourage quality, efficiency and economy in the provision of services to the development.
- c. To give help, information and advice to any resident on any matter connected with the above-names objects.
- d. To help develop a sense of community in Royal Clarence Marina.
- e. To do all such other lawful acts as are incidental or conducive to the attainment of the above objects.

3. **MEMBERSHIP**

Membership of the Association is open to any resident of the Royal Clarence Marina development, whether an owner or tenant of property within the development.

4. **SUBSCRIPTIONS**

Should agreed activities on behalf of its members incur expenses to the Association, an annual member's subscription shall be levied. The amount of the annual subscription shall be determined from time to time by the Association in Annual Meeting and shall be payable in advance by each member of the Association at an agreed date.

5. **OFFICERS**

The officers of the Association, all of whom shall be honorary, shall consist of a Chairman, Vice-Chairman, Secretary, Treasurer and such others as shall be deemed necessary from time to time. The officers shall be elected annually from the member association delegates

at the Annual Meeting, the retiring officers being eligible for re-election. The Association shall have power at an ordinary meeting to fill any casual vacancy.

6. MANAGEMENT

The management of the Association shall be vested in the officers and with the membership as a whole via the Annual General Meeting.

7. MEETINGS

An ordinary meeting of the officers and any interested members shall be held at least once in the year; the date, time and place to be decided at the preceding meeting or by written notification subsequently, normally giving at least three weeks' notice.

8. ANNUAL GENERAL MEETING

The Annual General Meeting of the association shall be held not later than 30th November in each calendar year, upon a date and time to be determined at an ordinary meeting. The Annual General Meeting will review past and future actions, receive the annual report and income and expenditure account and balance sheet and elect the officers for the ensuing year.

9. SPECIAL MEETING

The Chairman may call a Special Meeting. This can also be called upon receipt by the Secretary of a request in writing, specifying the object of the meeting, signed by not less than three members. Any such meeting shall be held within 28 days from the receipt of the request and the business transacted at the meeting shall be confined to the purposes embodied in the notice convening the meeting.

10. QUORUM

Six delegates, including at least two of the officers must be personally present at any meeting. This shall constitute a quorum.

11. VOTING POWERS

Each member of the Association being personally present shall be entitled to one vote on each proposal. In the case of an equal number of votes being given for and against any proposal, the Chairman of the meeting shall be entitled to give a second or casting vote. Co-opted members shall not have any voting powers.

12. MINUTES

The Association shall cause proper minutes to be kept of all meetings, which minutes shall be submitted for approval at the next meeting and, if approved, be signed by the Chairman of the meeting.

13. ACCOUNTS

The Association shall cause proper books of account to be kept in respect of:

- a. All sums of money received and expended by the Association and the matters in respect of which such receipts and expenditure took place.
- b. The assets and liabilities of the Association.

The books and accounts shall be kept at the residence of the Treasurer and shall be open to inspection by member associations delegates at any reasonable time. The accounts shall be laid before the Annual Meeting, showing a proper income and expenditure account for the preceding twelve months, together with a proper balance sheet for the same period.

14. REVIEW OF ANNUAL ACCOUNTS

The annual income and expenditure account together with the balance sheet for the same period shall be subject to review by a suitably qualified person.

15. SUSPENSION OF MEMBERS

The Association may at any time by resolution of not less than three-fourths of the delegates present at a Special Meeting called to consider the case, determine that a member whose continuance of membership will, in their opinion, be prejudicial to the interests of the Association shall be suspended from membership.

If the Association shall so determine, the member shall be suspended from membership for such period as the Association may, in its discretion, deem expedient. The Secretary shall notify the member in writing of their suspension. No resolution passed under the provision of this Rule shall have any validity unless the member shall have had a reasonable opportunity of attending the Special Meeting called to consider the case and of being heard in their defence.

16. ALTERATION OF RULES

No rule may be added to, repealed or otherwise altered except at an Annual or Special Meeting. Notice of such alterations must be given to the Secretary not less than 28 days

before the date of the Meeting, who must circulate the alteration to member association delegates not less than seven days before the Meeting. A resolution to alter the Rules must be passed by not less than three-fourths of such delegates as are present and voting thereon.

17. DISSOLUTION

In the event of not less than three quarters of the delegates present at an Annual or Special Meeting voting that the Association be dissolved, any remaining funds shall be placed in the trust of a body in the development having similar aims and objects with the understanding that any revived Association would have a lien on those funds should a revived Association be set up.

This Constitution was adopted at a Committee meeting held on 10 December 2018 at the Gosport Cruising Club and amended at the Annual General Meeting held at Portsmouth Offshore Group Club Room, Civil Service Sailing Centre, Weevil Lane, Gosport PO12 1AZ on 1st December 2023.

Signed by Chairman



Mr Paul Edwards

Signed by Secretary



Mr Malcolm Parker-Thompson

Date 9 JANUARY 2024